



September 16, 2009

### Meeting Minutes

Approved

In Attendance: Don Carlson, Chairman, Hal Harper, Vice-Chairman, Bob Watts, Member, Matt Brown, Authority Engineer/Administrator, C. Neri, Assistant Township Treasurer, Paul Ruffini, ARRO Consulting, Inc.

#### Call to Order

D. Carlson, Chairman called the meeting to order at 7:32 PM.

#### Approval of Minutes

D. Carlson offered two small clarifications. H. Harper moved, seconded by B. Watts to approve the minutes of the August 19, 2009 Authority meeting with the noted clarifications. It was so moved.

#### Approval of Payments

D. Carlson asked M. Brown for clarification on two invoices on the list. H. Harper moved, seconded by B. Watts to approve the payments for September 2009. It was so moved. The Authority had several questions on the balance sheet as presented. C. Neri noted a change needed to the first page and offered to forward a corrected copy to all Authority members. Approval of the balance sheet was tabled until the next meeting.

#### Authority Administration Reports

M. Brown reviewed Clean Water, Inc.'s monthly report relative to the operation of the wastewater treatment systems. He noted that all systems are generally operating well and within parameters. M. Brown went over several highlights of the report including the average flows for the Route 100 WWTF (196,000 gpd), the cutting of selected drip fields, the request of DEP to lower the frequency of monitoring well testing at Marsh Harbour, and the TSS violation at Lakeridge. M. Brown also reviewed the flow meter status at Lakeridge and the change to using the influent pumping station meter as the "official" measuring device for the facility.

M. Brown then referred to the ARRO monthly report and called the Authority's attention to several highlights including the dedication response correspondence with Toll Brothers for Byers Station, the position taken on behalf of the Township to not permit partial dedication of facilities within the Ewing development, the directive from DEP to provide additional information as part of the Chapter 94 process for all of the WWTFs, the satisfaction of the 18-month Maintenance Bonds for the Reserve at Eagle, receipt of

a combined operations permit from DEP for the disposal facilities for the Route 100 WWTF, status of the second amendment to the Route 100 WWTF agreement and status of the Upland Farms and Waynebrook disposal construction.

M. Brown briefly reviewed his Administrator's Report. B. Watts asked a question about the flows at Hickory Park. M. Brown provided more detail on what had transpired to date in conjunction with the adjacent Hankin development.

Following a brief discussion on other items in the reports, H. Harper moved, seconded by B. Watts to accept the monthly reports of Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator. It was so moved.

D. Carlson reviewed the correspondence included in the Authority's packets. He noted the letter from the West Vincent Solicitor in response to his previous correspondence.

### **Open Session**

No comments were offered by the public.

The next meeting date was noted to be October 21, 2009 at 7:30 PM.

### **Adjournment**

There being no further business to be brought before the Authority, D. Carlson adjourned the meeting at 8:12 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator